

**EIS Manual Changes
AS of 5/9/02**

#	DATE	SECTION	PAGE	DESCRIPTION
1	05/31/00	Section III – Extract Record Layouts & Field Descriptions	5	Changed definition of Primary District and Primary School of Student Enrollment record.
2	5/31/00	Section III – Extract Record Layouts & Field Descriptions	7	Changed definition of Primary District and Primary School of Student Enrollment record.
3	05/31/00	Section III – Extract Record Layouts & Field Descriptions	10	Changed definition of Withdrawal Date of Student Withdraw record.
4	05/31/00	Section III – Extract Record Layouts & Field Descriptions	13	Changed definition of Withdrawal Date of Student Withdraw record.
5	5/31/00	Section III – Extract Record Layouts & Field Descriptions	All	Repaginated all layouts.
6	5/31/00	Section VII – Reports	11,12	Removed report, report discontinued.
7	5/31/00	Section VII – Reports	19	Corrected report heading “Director’s Monthly Student Membership/Attendance Report by School and District”. (Only changed file with all reports, not individual files)
8	5/31/00	Section VII – Reports	21,22	Removed report, report discontinued.
9	5/31/00	Section VII – Reports	23	Corrected report heading “Director’s Monthly Special Education Options by Primary and Secondary Average Daily Membership by School and District”. (Only changed file with all reports, not individual files)
10	5/31/00	Section VII – Reports	33	Corrected report heading “Promotions and Retentions by School and District”. (Only changed file with all reports, not individual files)
11	5/31/00	Section VII – Reports	44	Corrected report heading “Report of 12 th Graders”. (Only changed file with all reports, not individual files)
12	5/31/00	Section VII – Reports	48	Corrected report heading “Special Ed Report of 12 th Graders”. (Only changed file with all reports, not individual files)
13	6/7/00	Section II – Business Rules	1,2	Removed reference to pre-school.
14	6/7/00	Section II – Business Rules	2,3	Removed reference to funding.
15	6/8/00	Section VII – Reports	66	Removed reference to pre-school from “Transportation ADT Report” instructions.
16	6/8/00	Section VII – Reports	68	Added report “Roster of Graduates”.
17	6/8/00	Section I – Introduction	N/A	Added “Roster of Graduates” to reports table of contents.
18	6/8/00	Section VII – Reports	N/A	Added “Roster of Graduates” to table of contents.
19	6/13/00	Section VII – Reports	40	“Preliminary Staff Report, changed Fall Semester Period 5 reference to Period 4.
20	8/7/00	Section II – Business Rules Section III – Record Layouts (EIS Extract Format) (EIS Extract Description)	4,6,7,8 1,5,7,8, 11 1,3,8, 10,13, 16,17	Restored Attendance Type to original values, removed reference to Normal Progression and Bus District. Removed reference to summer school in all but completion references. Questions and Answers were revised for the above items. Designated Staff Previous First Name as optional.

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#	DATE	SECTION	PAGE	DESCRIPTION
		Section IV – Data Dictionary Section V – Appendices Section VI – File Transmission	2,18, 19,23 7 3,4	
21	8/7/00	Section II – Business Rules	N/A	Added Additional Business Rules section. This was done to clarify rules in one location from reports, meetings, issue log, questions and answers.
22	11/6/00	Section IV – Data Dictionary Section VII - Reports	24 6	Added 040 to record id's for previous last name. Annual Dropout Report, changed wording on values.
23	5/16/01	Section V – Appendices	19	Added Appendix N, Preliminary Report Exclusion Courses.
24	7/10/01	Section V – Appendices	11	Added new staff assignment code FD – Federally Funded.
25	5/30/01	Section V – Appendices	11	Added courses.
26	4/4/02	Section V – Appendices	11,13	Added codes to Staff Assignments / Positions.
27	5/1/02	Section V – Appendices	12	Added codes and modified descriptions to Staff Assignments / Positions.
28	5/9/02	Section VII – Reports	40, 42, 43	Changed the “Preliminary Staff Report” for 2002, deleted page 43.
29	5/9/02	Section VII – Reports	35, 36, 37, 38, 39	Changed the “ Preliminary School Report for 2002”, deleted page 39.
30	5/9/02	Section VII – Reports	17,18, 19	Changed the “Director’s Annual Report Vocational Class Full Time Equivalent Average Daily Membership Report by School and District” for 2002, deleted page 19.
31	5/9/02	Section VII – Reports	25, 26	Changed the “Director’s Monthly Report Vocational Class Full Time Equivalent Average Daily Attendance Report by School and District” for 2002.
32	5/9/02	Section VII – Reports	28	Changed the “Director’s Monthly Report Vocational Class Full Time Equivalent Average Daily Membership Report by School and District” for 2002.
33	5/9/02	Section VII – Reports	15, 16	Deleted the “Director’s Annual Report Vocational Class Full Time Equivalent Average Daily Attendance Report by School and District”.
34	5/9/02	Section III – Record Layouts EIS Extract Format	5 7 11	Changed Description on Course of Study. Added new code to Student Classification Type. Changed example for Est Miles Transported. Added to Description for Licensure Check. Noted Waiver Request Course as not used. Added not used note to Staff Member Grandfather Course.
34	5/9/02	Section III – Record Layouts EIS Extract Description	8 10 16 17	Added to Course of Study description. Added to Student Classification Type. Changed example for Est Miles Transported. Added to Description for Licensure Check. Noted Waiver Request Course as not used. Added not used note to Staff Member Grandfather Course. Changed description for Current Assignment Begin Date.
35	5/9/02	Section IV – Data Dictionary	1 4 6 7	Changed comment for AM Bus Number. Added to values for Class Type. Changed comment for Course Code. Added to values for Course of Study. Changed comment for Current Assignment Begin Date.

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			20	Added to values for Licensure Check.
			24	Changed comment for PM Bus Number.
			33	Changed comment for Service District ID.
			37	Added to values for Student Classification Type.
			39	Changed comment for Student PIN.
			55	Noted Waiver Course Code as no longer needed.
36	5/9/02	Section V – Appendices	19	Deleted Appendix N – Preliminary Exclusion Course